

2026 | September Intake

Academic Year Admission Guide

for International Students



웅지세무대학교

WOONGJI ACCOUNTING & TAX COLLEGE

2026 Academic Year Admission Guide for International Students

(September Intake)

I. Recruitment Units and Admission Schedule

A. Recruitment Units

※ Global Business Administration is a department dedicated to international students.

Recruitment Unit	Majors	Note
Global Business Administration	Silver Management	Admission outside the fixed quota
	Healing Sports Management	
	K-Industry Management	

Senior Welfare & Silver Business

This program is designed to cultivate experts in senior welfare and silver business, essential for an ultra-aged society. You will master practical, field-ready strategies to grow into a leader in the global silver industry.

Sports & Wellness Management

We nurture management talent dedicated to improving quality of life by combining sports, health, and healing. Students develop differentiated business capabilities, ranging from sports facility operations to the planning of wellness programs.

Global K-Culture Business

We master the unique Korean management systems and organizational strategies that fueled Korea's economic success. This program trains strategic planning experts equipped with the practical skills to excel in the global business arena.

B. Admission Schedule

Category	1st Round	2nd Round
Application Period	July 1, 2026 - July 27, 2026	From August 1, 2026
Announcement of Successful Applicants	From August 4, 2026	From August 10, 2026
Registration	From August 7, 2026	From August 11, 2026
Issuance of Certificate of Admission	From August 10, 2026	From August 12, 2026
Class Start Date	August 31, 2026	

※ For the "Parents and Applicant are both Foreigners" and "Completed Entire Curriculum Overseas" tracks, application rounds are conducted separately. The dates listed above are the deadlines for the final round.

※ Interview schedules and results will be notified individually for each round.

	Application Period	Announcement of Successful Applicants	Registration	Issuance of Certificate of Admission	Class Start Date
1st Round	July 1, 2026 - July 27, 2026	From August 4, 2026	From August 7, 2026	From August 10, 2026	August 31, 2026
2nd Round	From August 1, 2026	From August 10, 2026	From August 11, 2026	From August 12, 2026	

II. Eligibility

Applicants must meet all of the following requirements (1, 2, and 3):

- ① Both parents and the applicant must be non-Korean citizens.
- ② Must have graduated from high school or possess an equivalent academic background.
- ③ **For Korean Track applicants:** Must hold TOPIK Level 2 or higher, or have completed an equivalent educational course.

* Nationality Criteria: Dual citizens who hold Korean citizenship as of the application date are not eligible to apply.

※ If you do not have a TOPIK score:

You must have completed Level 3 or higher of the Social Integration Program (KIIP), Intermediate 1 or higher at King Sejong Institute, or Level 2 or higher at a university-affiliated Korean language center, and then pass the university's internal Korean proficiency test.

※ Graduation Requirements (Korean Track):

Must pass TOPIK Level 3 or higher (Level 4 for Humanities/Social Sciences) or the university's internal test before graduation.

III. Required Documents

1. Organize and submit documents in the following order after checking the common and qualification-specific requirements.

NO	Application Documents	Note
1	Application Form	Woongji Tax University's prescribed form.
2	Passport Copy	Copies of the applicant's and both parents' passports (or national ID). · The passport must be valid for at least one year from the date of admission. · Domestic residents must also submit a copy of their Alien Registration Card (front/back).
3	High School Graduation (or Expected) Certificate	Must choose one of the following (Validity: 6 months): · Apostille confirmation, or Consular confirmation from the Korean embassy in the country of origin. (For Chinese applicants, refer to the academic verification section below). · Applicants with an "expected" certificate must submit the final graduation certificate later.
4	High School Transcript	Original and notarized translation (in English or Korean).
5	Family Relationship Certificate	Proof of nationality and relationship for applicant and parents (e.g., Household Register 'Hukou' for China, or national equivalent for others).
6	Bank Balance Certificate	Original certificate in the name of the applicant or financial guarantor (minimum KRW 20 million). For alumni of this university's language or undergraduate programs, the requirement is reduced to KRW 10 million.
7	Financial Proof Documents	Notarized translations of the financial guarantor's employment certificate and income/property certificates (English or Korean).
8	Color Photos	3 copies of a passport-sized photo (3.5×4.5cm) with a white background, taken within the last 6 months.

◎ Guidance for Chinese Academic Documents)

School Category	Application Documents
General High Schools	Academic certification issued by CHSI (Ministry of Education).
Secondary Vocational Technical Schools	Online issuance (Apostille required) or Offline issuance (requires school info verification, provincial education authority confirmation, and Apostille).
Technical Industry Schools	Online verification from the Ministry of Human Resources and Social Security website plus Korean Consular confirmation.

2. Notes on Document Submission

- Documents in languages other than Korean or English must be translated into Korean and notarized.
- Original documents are required. If submitting a copy, the original must be presented for verification.
- Any discrepancy in names requires a “Same Person Certificate” from a court or embassy.

IV. Application Fee and Instructions

1. **Application Fee:** Refer to the full recruitment prospectus.

2. General Precautions

- Applicants are responsible for errors or omissions.
- Applications cannot be modified or canceled once submitted.
- Applicants should submit documents in person.
- Duplicate registration at two or more universities is prohibited.

V. Screening Method

1. Document Review and Interview

Eligibility (academic background, immigration records, etc.) is reviewed comprehensively. Problems will be communicated individually.

2. Screening Ratio

100% based on Korean Proficiency Test (TOPIK) levels.

3. Score Distribution

University Internal Level	Points	Note
University Internal Test (Pass)	200 points	
TOPIK Level 2	200 points	
TOPIK Level 3	300 points	
TOPIK Level 4	400 points	
TOPIK Level 5	500 points	
TOPIK Level 6	600 points	

4. Selection Criteria

- Sorted by total score. Interviews evaluate motivation, aptitude, personality, creativity, and communication skills.
- Applicants who miss the interview will be disqualified.

VI. Announcement of Results and Registration

1. Result Announcement

- a. Announced via the university website. No individual notification will be given.
- b. Applicants must print the tuition bill and pay within the period to confirm admission.

2. Tuition Fees

Category	Tuition Fees			
	Semester	Tuition Fee	Scholarship Amount	Net Payment
All Recruitment Units	First Semester	3,480,000 KRW	2,980,000 KRW	500,000 KRW
	2nd Semester ~ 6th Semester	3,480,000 KRW	1,000,000 KRW	2,480,000 KRW

Important Notes

- ※ Failure to pay tuition during the final registration period will be considered a waiver of registration, and your admission will be canceled.
- A. Payment Location: Designated banks of the university.

3. Language Scholarships:

Eligible Recipients	Amount Paid	Note
TOPIK Level 3	KRW 300,000	Paid once per level when the qualification is obtained during enrollment
TOPIK Level 4	KRW 400,000	
TOPIK Level 5	KRW 500,000	
TOPIK Level 6	KRW 600,000	

VII. Campus View & Facilities Guide

